



Coordinated Entry Committee Meeting

Zoom Call Meeting

September 16, 2020

10:00 am

Present: Sylvia Smith, Amanda Wander, Broderick Seabrooks, Eric Layton, Brett Olgesby, Megan Duncan, Marie Vandenberg, Delmas Barber, Jean Amison, Kim Ladner, Anita Morrel, Joanna Gewanter, Ashlee Barbel, Haley Kenny, Justin Barfield, Mandy Bianchi, Tracie Campbell, Jackie Fortman, and Johnna Coleman

Meeting Agenda

1. Roll Call
Sylvia Smith, CE Committee Chair, called the meeting to order at 10:01 am and called for roll call.
2. CE Minutes from July CE Meeting (pg. 1-2)
No changes were noted, and minutes will be accepted as recorded in the agenda packet.
3. CE Access Point Data Overview (pg. 3-5)
Sylvia Smith congratulated the CoC staff on making great strides in providing the community with the first set of completed CE data. Johnna Coleman went over the CE Access Point Data Overview provided in the agenda packet (see attached pages 3-5). She stated that each Access Point has completed the data correction phase of the evaluation period. She stated that the coordinated entry process still has room to improve but that she was confident that the data provided gives the community a snapshot of how clients who are entered into CE have exited. She also stated that HUD has released some critical updates and that after the CoC has the HMIS wellness check, there could be some changes in the workflow. The CE process and HMIS workflow, as it stands, is not as efficient as it could be. She and the HMIS staff hope to gain some insight on how to bring the community more information about those changes in the fall. The next set of CE data is scheduled to be released at the November Coordinated Entry Committee meeting.
4. Policy Revisions (pg. 6-34- revisions are provided in red text)
Sylvia stated that the CE Policies and Procedure revisions were initially brought to the committee at the beginning of the year prior to the COVID-19 pandemic and most were minor. Johnna Coleman went over each policy revision with the committee. Please see revisions noted by red text on pages 6-34 of the agenda packet. Most revisions noted were simple and dealt with simple semantic changes with language and wording. Committee members noted that there needed to be updates to names mentioned in the grievance section. Brett Olgesby, CESC Center Director, suggested that we update the CE

availability. Amanda Wander, CoC Executive Director, suggested that there be an additional page added to the policy that will display the CE Access Points availability as well as the contacts for CE including the CE Chair, CoC Staff who staffs CE Committee, CoC Director, and CoC Board Chair. This will help to elevate the need to have to revise the policy when needing to make updates.

5. What's Next- Review of CE Data- June 1, 2020 to September 30, 2020
The next meeting scheduled for November 2020 will focus on the next set of CE data.