



Coordinated Entry Committee Meeting

Zoom Call Meeting

May 15, 2020

1:00 pm

Meeting Agenda: Present: Sylvia Smith, Johnna Coleman, Amanda Wander, Eric Layton, Sarah Grindle-Rollins, Dan Moore, Jessica Miller, Delmas Barber, Jean Amison, Jeannine Fier, Jim McShane, Jim Christie, Tynasia Showers, Jackie Fortman, Tracie Campbell, Alicia Gibson, Victoria Callan, Marie Vandenberg, Joe Higgins, Horace Thompson, and Ashlee Barbel

1. Roll Call

Sylvia Smith, CE Committee Chair, welcomed everyone to the call and asked for roll call.

2. Welcome Eric Layton

Johnna Coleman introduced Eric Layton to the committee and invited him to tell the committee about himself. Eric gave a brief introduction and talked about his past professional experience. The committee welcomed him to the CoC.

3. Extension of April Deadline for CE changes

Johnna Coleman stated that the original deadline of 4/1/2020 for data standard changes in the HMIS system has been extended to 10/1/2020. She informed the committee that they will see these changes included with the 2020-2021 data standard changes that are normally scheduled for 10/1 of each year. Sylvia Smith clarified that 10/1/2020 is the beginning of the new fiscal year and changes to the system are normal for most providers.

4. CE Referral Process for Salvation Army Relief Center

Johnna stated that the Salvation Army Relief Center was open and is currently taking referrals for overnight emergency shelter by referral only. Also the Salvation Army is providing showers and meals each day. We have asked them to provide us with a flier with all the services and times and will distribute that information as soon as we get it. Eric Layton has prepared a training video for those agencies who are making referrals and if there is an agency who needs access to make referrals to please reach out to Eric or Amanda. Right now, referrals are being made by other emergency shelters and outreach providers.

5. Update on HUD NOFA Application-CCYS Coordinated Entry Project

Johnna Coleman informed the committee that the HUD NOFA Coordinated Entry Project applied for in 2019 was not awarded. The CoC is working on ways to meet the need for CoC wide coordinated outreach.

6. CE Overview Presentation- Eric Layton

Eric created a new 5 minute video that provided an overview of the coordinated entry system. The video was provided to the committee for viewing prior to the meeting and each member was encouraged to watch it and provide feedback. All of the feedback received from those who watched

the video was positive. The committee seemed to enjoy having a tool they could share with staff and stakeholders explaining Coordinated Entry. Eric also presented the committee with a pop quiz via zoom polling option. Each member on the call was asked to answer the following questions and provided answers: (the correct answers are highlighted in yellow)

What is the proper order of Coordinated Entry Steps:

- a. Assessment, Prioritization, Access, Referral
- b. Access, Assessment, Prioritization, Referral**
- c. Prioritization, Assessment, Referral, Access
- d. Referral, Prioritization, Assessment, Access

In which of the Coordinated Entry steps does Case Conferencing occur?

- a. Referral
- b. Access
- c. Prioritization**
- d. Assessment

What assessment is used to help prioritize those in need of services?

- a. Prescreening
- b. VISPDAT**
- c. Entry Assessment
- d. AEIOU-Sometimes-Y

Committee members seemed to really enjoy this interactive portion of the meeting. Sylvia Smith responded that this was a great way to use technology.

7. Evaluation- CE Data Review

Johnna Coleman stated that she was working on finishing up the CE reports for each Access Agency that has made coordinated entries into the system. There were some challenges with the reports and the one agency with the most entries had a few glitches that has been worked out. ED's can expect those reports near the end of May along with some details about how to interpret the data and how to conduct data cleanup.

8. What's Next- Finalized Policy revisions to go out to committee late May to present to the Board for June Board Meeting

Johnna Coleman stated that she, Sylvia, and Amanda have not been able to sit down to incorporate the CE policy revisions discussed in the previous CE committee meeting. They will schedule a date and the committee can expect to see a copy of the revised policies at the beginning June, prior to the June CoC Board Meeting.